



Brightlingsea Town Council

The Parish Hall, Victoria Place, Brightlingsea, Essex CO7 0BP

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the Finance & Property Committee to be held at the Parish Hall, Victoria Place, Brightlingsea on **Tuesday 14th July 2026 at 10.00 a.m.** for the transaction of the business stated below. Members of the press and public are welcome to attend.

Tracey Pulford

Tracey Pulford (7th July 2026)

Town Clerk

COUNCIL AGENDA

1. **Apologies for Absence**
To receive apologies for absence from Councillors Carr and Howard
2. **Confirmation of the Minutes of the Meeting held on the 16th June 2026**
To confirm the Minutes of the meeting held on the 16th June 2026, received by Council on the 18th June 2026.
3. **Declaration of Members' Interests**
To receive any 'Pecuniary' or 'Other Registerable' Interests relating to items on the agenda.
4. **Budget and Financial Report up to 30th June 2026, including:**
 - a. Financial Summary as of 30th June 2026.
 - b. Financial Monthly Overview - June 2026.
 - c. Credit Control as of 30th June 2026.
5. **Examining of Accounts**
To receive and approve the recommendations of those Members examining the Accounts for the current period, including the authorisation of monthly payments for July 2026.
6. **Financial requests from the Environment and Transport Team and the Facilities and Community Assets Team**
To agree any financial requests from the Environment and Transport Team and the Facilities and Transport Team.
7. **Neighbourhood Plan**
To discuss the financial contribution towards the Brightlingsea Neighbourhood Plan.
8. **Bayard Recreation Ground**
To discuss the Football Foundation Grant.
9. **St James' Church – Emergency Sanitary Supplies**
To discuss a possible financial contribution towards the Emergency Sanitary Supplies for St James' Church.
10. **Tendring Community Transport – Hospital Hopper**
To discuss a possible financial contribution towards the Tendring Community Transport – Hospital Hopper Bus covering Brightlingsea, Thorington, Alresford and surrounding area.
11. **Brightlingsea Pre School**
To discuss the latest response from Pleass Thomson & Company Solicitors.

Information for Visitors

Fire Evacuation Procedure

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.