



Brightlingsea Town Council

The Parish Hall, Victoria Place, Brightlingsea, Essex CO7 0BP

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the Finance & Property Committee to be held at the Parish Hall, Victoria Place, Brightlingsea on **Tuesday 13th January 2026 at 11.00am** for the transaction of the business stated below. Members of the press and public are welcome to attend.

Tracey Pulford

Tracey Pulford (7th January 2026)

Town Clerk

C O U N C I L A G E N D A

1. **Apologies for Absence**

To receive apologies for absence.

2. **Confirmation of the Minutes of the Meeting held on the 9th December 2025**

To confirm the Minutes of the meeting held on the 9th December 2025, received by Council on the 11th December 2025.

3. **Declaration of Members' Interests**

To receive any 'Pecuniary' or 'Other Registerable' Interests relating to items on the agenda.

4. **Budget and Financial Report up to 31st December 2025, including:**

- a. Financial Summary as of 31st December 2025
- b. Financial Monthly Overview - December 2025
- c. Credit Control as of 31st December 2025

5. **Examining of Accounts**

To receive and approve the recommendations of those Members examining the Accounts for the current period, including the authorisation of monthly payments for January 2026.

6. **Budgets 2026/2027**

To agree the budgets for 2026/2027 and the Precept request to Tendring District Council.

7. **Funding for Pop-Up Banners**

To discuss funding for Brightlingsea Town Council Pop-Up Banners.

8. **General Maintenance Works**

To note the following General Maintenance Works:

- a) Cleaning of the Heritage Pier
- b) Hard Shelter – roof tile damage
- c) Boat Park – Skip
- d) Boat Park - CCTV

9. **MMO Proposed Settlement**

To discuss the MMO proposed settlement.

Information for Visitors

Fire Evacuation Procedure

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.