Brightlingsea Town Council

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a Meeting of the Council to be held at the Parish Hall, Victoria Place, Brightlingsea on **Thursday 16th October 2025 at 7.00p.m**. for the transaction of the business stated below. Members of the press and public are welcome to attend.

Tracey Pulford

Tracey Pulford (10th October 2025)

Town Clerk

COUNCIL AGENDA

01. Apologies for Absence

To receive apologies for absence from Councillors Barry and Morgan.

02. Minutes

To receive the Minutes of the Council Meeting held on the 18th September 2025 and to confirm as a correct record.

03. Mayor's Announcements

Mayor to give a brief report of engagements undertaken since the last meeting.

04. Declaration of Members' Interests

To receive any 'Pecuniary' or 'Other Registerable' interests relating to items on the agenda.

05. County Councillor Goggin

To receive a written report from County Councillor Goggin.

06. Update from District Councillors

To receive an update from Tendring District Councillors.

07. Teams Reports

To receive reports and recommendations from the following Teams:

- Facilities & Community Assets
- Environment & Transport
- Welfare & Residents' Services
- Communication & Tourism

08. Finance

(a) To receive and approve the Minutes of the Finance Meeting held on 14th October 2025 and to confirm the recommendations therein.

(b) To confirm the recommendations of those Members examining the Accounts for the current period.

09. Planning

To note the Minutes of the Planning Meeting held on 14th October 2025 and the planning decisions of Tendring District Council.

10. Questions from the public

To receive questions from the public.

11. Town Clerk's Report

To receive the Town Clerk's Report and determine actions requested.

DATE OF NEXT COUNCIL MEETING -
THURSDAY 20TH NOVEMBER 2025 AT 7.00 PM IN THE PARISH HALL

Information for Visitors

Fire Evacuation Procedure

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.