

BRIGHTLINGSEA TOWN COUNCIL

Minutes of the Council Meeting held at
The Parish Hall, Victoria Place, Brightlingsea,
on: Thursday 19th June 2025 at 7.00pm.

Present:

Councillors

C Paveley (Mayor)

R Morgan (Deputy Mayor)

D Atkinson, M Barry, J Carr, J Chapman,
M Court, K Mitchell, K Pentney and G Steady

In attendance:

Tracey Pulford – Town Clerk
County Councillor Alan Goggin
10 Members of the public

23. APOLOGIES FOR ABSENCE:

Apologies received from Councillor Howard.

24. TO RECEIVE THE MINUTES OF THE MEETING HELD ON THE 15TH MAY 2025 AND TO CONFIRM AS A CORRECT RECORD:

Councillor Chapman proposed that the Minutes of the meeting held on the 15th May 2025 were accepted as a true record. Seconded by Councillor Pentney. **Agreed.**

25. MAYORS ANNOUNCEMENTS:

A copy of the Mayor's Announcements are annexed to the Minutes (see attached Appendix 1).

The Mayor briefed on the following:-

- The new Sainsbury's Store now employs 70 members of staff, when the Co-Op only employed 40.
- We had a meeting with Sargent Nathan Pearson this morning, where we gave him a hard time regarding motorcycles, cars etc. Last time they were every effective, so let's hope they are this time.

26. DECLARATION OF MEMBERS' INTERESTS:

The Mayor reminded Members to declare interests when necessary.

27. UPDATE FROM COUNTY COUNCILLOR GOGGIN:

A copy of County Councillor Goggin's notes had been circulated to all members, which he briefed on, including:

- Speed and Volume Survey has been completed. It will be 2-3 weeks before the information is received.
- Overgrown vegetation – The starting point, if possible, is to have a chat to the homeowner and get them on your side. If that doesn't work send the letter. I understand that Councillor Mitchell is amending the letter for the Town Council.
- Update on the bus shelter strategy – Essex County Council are responsible for some of the bus shelters, the cost is around £100,000 a year for cleaning, repairing etc. If they are leased

on a proper agreement, the income for the first year is expected to be around £647,000, including a minimum guarantee and a share of the profit of £39,000. Essex County Council have agreed to suspend the unused stops, but not take them away, in the High Street and Chapel Road.

Councillor Morgan asked about overhanging bushes in Wellington Street, and that you spoke to the resident a couple of months ago. Have you managed to resolve this issue? County Councillor Goggin replied that he had spoken to the resident today. They did trim back at the time, but like all vegetation, it re-grows. They will now trim back enough to avoid damaging any bird nests and when the nesting season finishes in September will cut back then.

Councillor Chapman reported that she and County Councillor Goggin attended Lads Needs Dads 10-year celebrations on the 6th June 2025. County Councillor Goggin replied that this is a fantastic organisation, and they are looking at doing this in other areas. They also have a great mentor student relationship.

Local Highways Panel and Devolution – County Councillor Goggin gave an update on Local Highways Panel and Devolution. He said that because of Devolution everything has changed. Extra money has come from the Government and all projects are to be completed or scrapped - they have two years to do this. The decision has been made to freeze all schemes. There is a meeting on the 27th June to discuss all items in the budget. The Mayor asked if there was a backlog for Brightlingsea? County Councillor Goggin replied yes, the hedgehog signs have been agreed in principle, sites agreed and engineers working it. Bellfield Avenue is standing out, but this is not part of the Local Highways Panel.

Members of the public asked the following questions:-

- The B1027 between Martins Farm and St Osyth – when are the pot holes going to be fixed? County Councillor Goggin replied that other works in St Osyth, Point Clear etc were being fixed last week, and these were not down to be fixed at this time.

Councillor Chapman asked if there was any news on the ‘no entry’ signs around the War Memorial. She said that on Monday an off-duty Police Officer witnessed someone coming down the road the wrong way, and a car had to mount the kerb and nearly took out the railings around the Memorial. County Councillor Goggin replied that this is on the list for the 27th. He added that if anyone has any pictures of these incidents, please send them to the Office, so they can forward them to me.

28. UPDATE FROM DISTRICT COUNCILLORS:

A copy of the Tendring District Councillor report had been circulated to all members. An update was given, as follows:-

Councillor Barry had nothing to add, however Councillor Morgan asked is there any chance of extra sports provision in Brightlingsea. Councillor Barry replied that there is, if there is a clearly identified need. He added that the Sigma Trust have informed all users that they are closing all facilities for the school holidays, and this will affect 350 users. He said that this is unacceptable and has made representation. Much discussion took place.

Councillor Chapman informed members that she omitted to add to her report that she had attended Full Council meeting on the 20th May, an all members briefing last night, and updated training on Code of Conduct.

Councillor Steady briefed on the following:-

- The Waste Management contract is due to go out to tender.

- Attended the Police and Fire Commissioners Public Meeting where I asked two questions. Retained fireman are now on a new system – on-call fireman.
- Levelling Up Fund and Capital Regeneration Projects – Clacton received £20m for banners etc and this was area specific and project specific. Brightlingsea is not classed as a rundown area.
- At the Community Leadership Overview and Scrutiny Committee meeting NHS Dental Services were discussed.
- The toilets on the Western Promenade were vandalised recently, but works were completed very quickly by Tendring District Council.

County Councillor Goggin left the meeting at 7.44pm.

29. TEAMS REPORTS:

Reports from the Facilities & Community Assets Team, Environment & Transport Team and Welfare & Residents' Services Team had been circulated to all members.

Facilities & Community Assets Team – Councillor Morgan briefed members on the meeting held on the 10th June 2024. The Facilities & Community Assets Team report was then accepted, and the following recommendations were agreed:-

- Remove item 3a from the Terms of Reference, this item to form part of the sub-committee of the Finance Committee.
- Adoption of the Terms of Reference, and to seek to form the Waterside Development Strategy Group (WDSG) as a CIC (Community Interest Company), to request a core partner meeting with the Brightlingsea Harbour Commissioners, and report back to Brightlingsea Town Council for consideration for adoption. The WDSG is to be wholly independent from the Town Council.
- A copy of the letter from Mr. Field is sent to the MMO.
- Councillors Howard and Atkinson, together with the Grounds Manager, would meet with Mr. Parmenter on site on the 18th June 2025.
- Councillor Atkinson continues to work on the Lower Park Playing Fields Topographical Survey and drainage issue; (2) Recommend to the Finance Committee that a budget is allocated for signage on the Western Promenade.
- Councillor Steady to put together a paper on the Living Remembrance.
- The Brightlingsea Town Council survey would be circulated to all interested groups and a link would be put on the Town Council website and Facebook page, via the Communications Team.

Environment & Transport Team – Councillor Pentney briefed members on the meeting held on the 10th June 2025. The Environment & Transport Assets Team report was accepted, and the following recommendations were agreed:-

- PROW – Councillor Court to take recommendations on footpath and alleyway cutting to the 'volunteer group' and then to the Environment and Transport Team to be approved.
- 20's Plenty Placards - Councillor Pentney to make enquiries about the placing of the 'Telraam' device.
- Councillor Pentney to provide the office with the address and photos of the resident in Wellington Street that is fly-tipping household rubbish/black bags by the bin outside Las Naranjas, so it can be reported to Tendring District Council.
- The money allocated for the 'no parking signs' along Church Road could be vired to 'no overnight stay' signs on the Western Promenade.
- Susie Jenkins would be invited to attend a separate evening meeting with Councillors to discuss the Nature Recovery Strategy.

- Town Clerk to contact Councillor Steady for an update on a possible loading bay at Co-Op/Tesco.
- Councillor Mitchell would amend the 'overgrown vegetation' letters for Brightlingsea Town Council to use.
- Councillor Court to design a sign, relevant to Brightlingsea, linking with the Visit Brightlingsea website. These designs to be taken to the next TAP meeting.

Welfare & Residents' Services Team – Councillor Chapman informed members that a Heat Warning has been received, and this was sent to the Communications Team, and posted on the Council website and Facebook pages. A copy will also be included with our Emergency Plan. The Welfare & Residents' Services Team report was then accepted.

Communications & Tourism Team – Councillor Paveley informed members that a meeting is to be held next Tuesday 24th June 2025. He added that the council is now trialling a new press release form and are in talks about producing a newsletter.

Councillor Carr informed members that the next meeting of the TAP group is scheduled for Friday 27th June 2025. He added that the Tendring Hundred Show is being held on Saturday 12th July 2025, and he is unable to attend. He is therefore looking for a Councillor to lead on this. Councillor Atkinson volunteered to help with taking the equipment to/from the show.

30. TO RECEIVE AND APPROVE THE MINUTES OF THE FINANCE MEETING HELD ON 17TH JUNE 2025 AND TO CONFIRM THE RECOMMENDATIONS THEREIN:

Councillor Morgan proposed that the Minutes of the Finance and Property Meeting held on the 17th June 2025 are accepted as a true record, and the recommendations (as written below) be accepted:

- Revised Terms of Reference are agreed by Full Council at its meeting on 19th June 2025.
- The Lease for the works vehicle is extended for one more year at a reduced cost.
- The Quotation from Evolve Business Solutions dated 05.05.25 is accepted.
- Councillor Steady is to bring back formal proposals for all three schemes, including further quotes and also to include the state of the basketball structure, not just the surface.
- Councillors Atkinson and Paveley to sign off the accounts after the meeting - 25 payments in the sum of £21,498.35.
- Councillor Atkinson to be the Councillor Internal Controller for 2025/2026.
- Essex Motor Caravanners Club - In view of the low numbers of vans attending last year, as a one off, the Council will lower the price to £250.00 for a maximum of 20 vans.
- Risk Register – An Investment policy is to be written up.

Seconded by Councillor Atkinson. **Agreed.**

Councillor Pentney asked about the Council owned Beach Hut. Councillor Morgan replied that it is up for sale but no one is interested at the moment.

31. TO RECEIVE AND APPROVE THE RECOMMENDATIONS OF THOSE MEMBERS EXAMINING THE ACCOUNTS FOR THE CURRENT PERIOD:

The Payments and Accounts for the period April and May 2025 (as attached – see Appendix 1) were proposed by Councillor Atkinson as follows:-

General Current T2 Account – under delegated authority to the Finance Committee 25 payments totalling £21,498.35 (as attached - see Appendix 2) have been authorised and paid, and statement of balances on the following accounts be accepted:-

April 2025

Barclays Current Account (XXXX7055)	30,363.35
Barclays Premium Account (XXXX8295)	28,646.82
Barclays Premium Account (XXXX9433)	£902.00
CCLA Public Sector Deposit Fund	51,170.56
Instant Access Account (XXXX0373)	40,546.74
Current T2 Account (XXXX0360)	102,786.35
Making a total of	254,415.85

Income for April 2025	161,304.04
Expenditure for April 2025	44,096.86

Employee payments paid for the month of April 2025 were:	17,823.86
--	------------------

May 2025

Barclays Current Account (XXXX7055)	32,845.09
Barclays Premium Account (XXXX8295)	28,646.82
Barclays Premium Account (XXXX9433)	£902.00
CCLA Public Sector Deposit Fund	51,358.22
Instant Access Account (XXXX0373)	42,748.64
Current T2 Account (XXXX0360)	85,484.31
Making a total of	241,902.08

Income for May 2025	28,053.17
Expenditure for May 2025	40,548.91

Employee payments paid for the month of May 2025 were:	18,367.36
--	------------------

Income to date 1 st April – 31 st May 2025	189,357.21
Expenditure to date, 1 st April – 31 st May 2025	84,654.77

Seconded by Councillor Paveley. **Agreed.**

32. TO RECEIVE AND APPROVE THE MINUTES OF THE PLANNING MEETING HELD ON THE 20TH MAY, 3RD AND 17TH JUNE 2025 AND NOTE THE PLANNING DECISIONS OF TENDRING DISTRICT COUNCIL AND ESSEX COUNTY COUNCIL:

Councillor Paveley proposed that the recommendations in the Minutes of 20th May, 3rd and 17th June 2025 be agreed by Council, together with the planning decisions from Tendring District Council. The Minutes were then seconded by Councillor Chapman. **Agreed.**

Councillor Paveley mentioned that the Tendring District Council allocation of houses has increased to 1062 from 1048, but this is spread across the whole of the Tendring District.

33. POLICY UPDATE:

Councillor Paveley informed members that the Town Council is updating the Financial Regulations, to the latest current version, also to include the new Investment Policy. He added that Councillor Morgan and himself are going through the Risk Register.

34. QUESTIONS FROM THE PUBLIC:

The following written questions had been received:-

Q1) I met with Councillors Chapman and Steady a year ago to raise issues that are the responsibility of TDC. All are still outstanding, so could we have an update on the following:

Rubbish bin emptying - regularly a problem throughout the town, last week was particularly bad when our regular Veolia worker was on holiday.

Missing bins - still haven't been replaced, e.g., High Street, the Promenade, by the Sailing club and by the lido.

Monthly Street gulley cleaning - 3 cleans have happened in the past 12 months.

Weekly pavement sweep - has not taken place.

A1) Councillor Steady replied as follows:-

- **Rubbish bin emptying** – The regular operator has been on annual leave, and the relief driver was not sure of all locations. Our Grounds Manager highlighted the missed bins and walked him along the Promenade. I myself took the driver to Lime Street. When the regular driver returned, I highlighted the missed bins, and he said that they would be emptied the next day, but I requested that they were dealt with straight away. Tendring District Council are looking at a new policy where they have one bin for all rubbish, and I will be catching up with the Officers about this shortly.
- **Missing bins** – These bins are the responsibility of Tendring District Council.
- **Monthly Street gulley cleaning / weekly pavement sweep** – How do we know if a road has been swept? Some of the lower part of town has difficulties for the van to get down there, due to cars being parked. As a Council we have a robust reporting system for Town Council, District Council and now County Council issues. The rubbish and recycling contract is going out for renewal at the moment; however, the new contract must be more robust – the last contract is 14 years old. The Town Council has a Billy Goat machine/hover and have used that in certain parts of the town, and we are looking at where else we can utilise that, but everything comes down to man power. A copy of the Street Cleaning schedule can be found on Tendring District Council's website.

Q2) We were advised that work would commence on the Bateman building in spring. Why has it not, and does BTC hold a copy of the risk assessment for the building?

A2) Councillor Morgan replied that the Town Council is constantly in conversation with the owner, and had a meeting yesterday with the Project Manager, who gave good assurances that the project will go forward. They are revising the planning position, as the structure will become a fixed structure. The timescale is looking at late this year/early next year. Much discussion took place.

Verbal questions were received as follows:-

Q3) At the year end, did the Parking Partnership have a deficit of surplus?

A3) Councillor Barry replied that he was at meeting this afternoon with the Parking Partnership and they reported that they had a £74,000 surplus and have projected £160,000 for next year. He added that Tendring District Council will not have to make any contribution.

Q4) Is there a waiting list for the Allotments? The plot next to mine, and opposite mine are in a very bad state.

A4) The Town Clerk replied that there is a waiting list, and inspections take place on a regular basis. She will check with the Administrator regarding the plots mentioned.

Q5) On the Environment and Transport Team notes it mentions a bin that has been removed by the toilets on the Promenade. Can you clarify this please?

A5) Councillor Steady replied that this bin was notoriously overflowing, with other bins nearby being half full/empty. Therefore, we took the bin away, and now the nearby bins are being used.

Q6) The lack of parking restrictions outside the Bakers – has anything been done about this?

A6) Councillor Barry replied that someone did come down from the North Essex Parking Partnership, and this is not a restricted area. He said that he will ask how it can be reclassified as a restricted area.

Q7) Would like to ask Councillor Barry with the Sigma Trust not being open during the Summer months, does this apply to the astro turf?

A7) Councillor Barry replied yes.

Q8) Merchant Navy Day – Are you going to do the same again this year?

A8) Councillor Carr replied yes, it is his intention to recreate this event.

35. TOWN CLERK'S REPORT:

Agreed The Pram Race, being held on the 16th August 2025, can start from Hurst Green, with motorcycles lining up on the green to lead the race. Copies of Risk Assessment and Public Liability Insurance Documents should be sent through in advance.

36. CLOSE OF MEETING:

There being no further business, the meeting closed at 8.34 pm.

Chair

Date: 17th July 2025

Mayor's Report:

Attended the following:

19 th May	Tendring District Council Sports Conference in Clacton-on-Sea
21 st May	100 th Birthday celebrations local resident Mr Ron Underwood
28 th May	Teams meeting with our Solicitors Holmes & Hill
29 th May	Official opening of the new Sainsbury's Store. With Mayoress.
30 th May	Attended part of the meeting with the Brightlingsea Harbour Commissioners to discuss Local Government Re-organisation
2 nd June	Met with the Music Festival Organisers regarding parking for the festival
13 th June	Blessing of the Waters event. Had a useful conversation with the Mayor of Sandwich on Local Government Re-Organisation
19 th June	Meeting with the Essex Police Sgt Nathan Pearson 76478, with Councillors

Brightlingsea Town Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details
13569		£5,361.30	£5,361.30	1500/2	01/04/25	1275	Alpha Group - Deposit for Shelter Works
Sub Total		£5,361.30	£5,361.30				
Total		£5,361.30	£5,361.30				



Signature

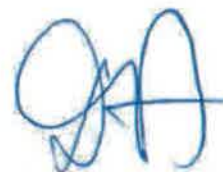
Date

Signature

Brightlingsea Town Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details
13627		£31.10	£31.10	1010/2	01/04/25	1014874664	Travis Perkins - Brown treated board 22x150mmx3.0m
13628		£8.26	£8.26	1010/2	01/04/25	1016529370	Travis Perkins - Gutter sockets/brackets
13626		£6,635.21	£6,635.21	1002/1	27/05/25	544833109	Zurich Ins Co - Insurance YLL-2720447823
Sub Total		£6,674.57	£6,674.57				
Total		£6,674.57	£6,674.57				



Signature

Date

Signature

Brightlingsea Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
13629		£297.68	1004/1	30/04/25	3C - Computer Service Charges 01.05.25-31.05.25	642134
		£297.68		3C - Total		
13655	250617 Capelplant	£132.00	1010/4	31/05/25	Capel Plant - Toilet on Alotments 010525/010625	156859
		£132.00		Capel Plant - Total		
13630		£150.00	1070/1	28/05/25	Cinque Port Liberty - Annual Grant - Blessing of the Waters	
13654	250603	£28.00	1008	03/06/25	Cinque Port Liberty - Blessing of the Waters - Lunch for Mayor	
		£178.00		Cinque Port Liberty - Total		
13632		£1,326.48	1080	29/05/25	Edge Designs - Annual Fee 24.06.25-23.06.26 - AdvantEDGE (2nd year)	
		£1,326.48		Edge Designs - Total		
13631		£136.67	2000/5	12/05/25	Glasdon - Memorial Plaque	SI910522
		£136.67		Glasdon - Total		
13656	250617 Holmes&Hills	£2,640.00	1003	29/05/25	Holmes & Hills - Advice re Caravan Park, Promenade Way, Brightlingsea	284941.00022640
		£2,640.00		Holmes & Hills - Total		
13657	250617 Home240	£460.00	1010/2	06/06/25	Homes 240 Electrical Services - works on Boat park as per quote order 0805GMTH	h240/BTC1
		£460.00		Homes 240 Electrical Services - Total		
13658	250617 JamesTodd	£72.96	1062/2	30/05/25	James Todd & Co Ltd - May 2025 Payroll fee	81607
		£72.96		James Todd & Co Ltd - Total		
13659	250617 King	£85.00	1005	13/06/25	Keith J King - Refund owed - Boat Park Space 21	
		£85.00		Keith J King - Total		
13633		£42.00	1007	19/05/25	NALC - Beyond the Precept: Exploring alternative income sources - Cllr Court	INV-00374
		£42.00		NALC - Total		
13666	250617 PettyCash	£188.10		16/06/25	Petty Cash -	
1		£148.23	1004/1		Petty Cash	
2		£39.87	1004/1		Mileage to Gt Dunmow - TH	

Signature

Date

Signature

Brightlingsea Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£188.10			Petty Cash - Total	
13660	250617 Playquip	£589.20	1010/3	30/05/25	Playqip Leisure - Supply & fit new flatseats, chains and d-shakles to swings, Bayard Recreation Ground	BRTH/2305
		£589.20			Playqip Leisure - Total	
13634		£5.09	1010/2	23/05/25	Sibbons - Anchor loose Bolt (10)	68348
13661	250617 Sibbons	£60.00	1010/1	31/05/25	Sibbons - Hire of pump for Boating Lake 27/5/25-31/05/25	40923
13662	250617 Sibbons	£12.00	1010/1	04/06/25	Sibbons - Hire of pump for Boating Lake 01/06/25-02/06/25	40959
13663	250617 Sibbons	£60.38		09/06/25	Sibbons -	
1		£7.43	1010/2		Maintenance items	
2		£52.95	1010/7		PPE trousers	
		£137.47			Sibbons - Total	
13667	250617 TBS	£360.00	1200	13/06/25	TBS Hygiene Ltd - Dog Waste Collection 31.05.25-27.06.25	7075
		£360.00			TBS Hygiene Ltd - Total	
13635		£25.00	1007	22/05/25	Tcvs - Affiliation Fee 01.04.25-31.03.26	200005358
		£25.00			Tcvs - Total	
13653	250603 Ashby	£547.72	1090/3	03/06/25	Terry Ashby - Repayment of Autoglass Bill - Car window smashed when mowing	
		£547.72			Terry Ashby - Total	
13636		£12.00	1010/2	14/05/25	Top Glass Window Cleaning - Bus Shelter cleaning	140525
13637		£14.00	1004/1	29/05/25	Top Glass Window Cleaning - Window Cleaning at Parish Hall	290525
		£26.00			Top Glass Window Cleaning - Total	
13664	250617 TowerSecurity	£881.50	1090/1	13/06/25	Tower Security (Tendring) Ltd - Nightling gate locking	INV-16392
		£881.50			Tower Security (Tendring) Ltd - Total	
13638		£176.73	1010/2	13/05/25	Travis Perkins - Works to seat at Gravel Field	1021146322
		£176.73			Travis Perkins - Total	
13639		£450.00	1001	27/05/25	Trevor Brown CPFA - End of Year Internal Audit	270525

Signature

Date

Signature

Brightlingsea Town Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		<u>£450.00</u>			Trevor Brown CPFA - Total	
13640		£357.77	1009/1	13/05/25	Upsons - Ventrac Deck repair	105864
13665	250617 Upsons	£273.00	1009/1	06/06/25	Upsons - Works to machinery	105917
		<u>£630.77</u>			Upsons - Total	
13641		£79.20	1010/2	22/05/25	Wurth UK Ltd - Maintenance items	4036534430
		<u>£79.20</u>			Wurth UK Ltd - Total	
Total		<u>£9,462.48</u>				

Signature

Date

16/06/25 12:01 PM Vs: 9.07.01

Signature

Page 3

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 30/04/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£5,518.62
Business Premium (Client A/C)	£902.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,012.77
Instant Access Account	£37,458.61
Unity Current Account T2	£13,669.82
Total	£137,208.64

RECEIPTS	Net	Vat	Gross
Council	£160,156.73	£1,147.31	£161,304.04
Total Receipts	£160,156.73	£1,147.31	£161,304.04
PAYMENTS	Net	Vat	Gross
Council	£42,056.73	£2,040.13	£44,096.86
Total Payments	£42,056.73	£2,040.13	£44,096.86

Closing Balances

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£30,363.35
Business Premium (Client A/C)	£902.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,170.56
Instant Access Account	£40,546.74
Unity Current Account T2	£102,786.35
Total	£254,415.82

Signed

Chair



Clerk / Responsible Financial Officer



Financial Summary - Cashbook

Summary of receipts and payments between 01/05/25 and 31/05/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£5,518.62
Business Premium (Client A/C)	£902.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,012.77
Instant Access Account	£37,458.61
Unity Current Account T2	£13,669.82
Total	£137,208.64

Balances at start of period

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£30,363.35
Business Premium (Client A/C)	£902.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,170.56
Instant Access Account	£40,546.74
Unity Current Account T2	£102,786.35
Total	£254,415.82

RECEIPTS	Net	Vat	Gross
Council	£26,687.98	£1,365.19	£28,053.17
Total Receipts	£26,687.98	£1,365.19	£28,053.17
PAYMENTS	Net	Vat	Gross
Council	£39,061.23	£1,487.68	£40,548.91
Total Payments	£39,061.23	£1,487.68	£40,548.91

Closing Balances

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£32,845.09
Business Premium (Client A/C)	£837.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,358.22
Instant Access Account	£42,748.64
Unity Current Account T2	£85,484.31
Total	£241,920.08

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 31/05/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£5,518.62
Business Premium (Client A/C)	£902.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,012.77
Instant Access Account	£37,458.61
Unity Current Account T2	£13,669.82
Total	£137,208.64

RECEIPTS	Net	Vat	Gross
Council	£186,844.71	£2,512.50	£189,357.21
Total Receipts	£186,844.71	£2,512.50	£189,357.21
PAYMENTS	Net	Vat	Gross
Council	£81,117.96	£3,527.81	£84,645.77
Total Payments	£81,117.96	£3,527.81	£84,645.77

Closing Balances

Ordinary Accounts

Barclays Treasury Deposit	£0.00
Business Current	£32,845.09
Business Premium (Client A/C)	£837.00
Business Premium (Reserve A/C)	£28,646.82
Capital Reserve Account	£0.00
CCLA Public Sector Deposit Fund SC4	£51,358.22
Instant Access Account	£42,748.64
Unity Current Account T2	£85,484.31
Total	£241,920.08

Signed

Chair




Clerk / Responsible Financial Officer