



Brightlingsea Town Council

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a Meeting of the Council to be held at the Parish Hall, Victoria Place, Brightlingsea on **Thursday 20th March 2025 at 7.00p.m.** for the transaction of the business stated below. Members of the press and public are welcome to attend.

Tracey Pulford

Tracey Pulford (14th March 2025)

Town Clerk

COUNCIL AGENDA

01. Apologies for Absence

To receive apologies for absence.

02. Minutes

To receive the Minutes of the Council Meeting held on the 20th February 2025 and to confirm as a correct record.

03. Mayor's Announcements

Mayor to give a brief report of engagements undertaken since the last meeting.

04. Declaration of Disclosable Pecuniary Interests

Members are reminded of the requirement to disclose any Interest in relation to items on the agenda when these are discussed.

05. County Councillor Goggin

To receive a written report from County Councillor Goggin.

06. Update from District Councillors

To receive an update from Tendring District Councillors.

07. Teams Reports

To receive reports and recommendations from the following Teams:

- Facilities & Community Assets
- Environment & Transport
- Welfare & Residents' Services
- Communication & Tourism

08. Finance

- (a) To receive and approve the Minutes of the Finance Meeting held on 18th March 2025 and to confirm the recommendations therein.
- (b) To confirm the recommendations of those Members examining the Accounts for the current period.

09. Planning

- (a) To note the Minutes of the Planning Meeting held on 11th March 2025 and the planning decisions of Tendring District Council.
- (b) Tendring District Council Consultation - Local Plan Review: Issues & Options and Call for Sites

10. Questions from the public

To receive questions from the public.

11. Town Clerk's Report

To receive the Town Clerk's Report and determine actions requested.

12. MOTION TO EXCLUDE THE PUBLIC IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To discuss the following:

- Staff Minutes
- MMO Response

13. Staff Minutes

To receive the Staff Minutes from the meeting held on the 12th March 2025 and confirm as a correct record.

14. MMO response

To discuss the response from the MMO.

***DATE OF NEXT COUNCIL MEETING -
THURSDAY 17TH APRIL 2025 AT 7.00 PM IN THE PARISH HALL***

Information for Visitors

Fire Evacuation Procedure

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.