

BRIGHTLINGSEA TOWN COUNCIL

Minutes of the Planning Committee Meeting held at
The Parish Hall, Victoria Place, Brightlingsea on
Tuesday 17th October 2023 at 10.00 a.m.

Present:

Councillors:

C Paveley (Chairman)

J Howard (Vice Chairman)

J Chapman, M Judson and R Morgan

Tracey Pulford – Town Clerk

64. APOLOGIES FOR ABSENCE: None received.
65. CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 3RD OCTOBER 2023:

The Minutes of the meeting held on 3rd October were **approved** as a true record.

66. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS:

The Chairman reminded members to declare interests where necessary.

67. BRIGHTLINGSEA NEIGHBOURHOOD PLAN:

The Chairman welcomed Siân Savage to the meeting. Siân updated members as follows:-

- She is the current Chair of the Neighbourhood Plan for Brightlingsea.
- The group formed April 21, and she became the Chair of the group May 2023.

What has the group achieved so far?

- The first survey had over 300 responses, and these responses have been analysed.
- Q1 - The top theme was community, friendly seaside, the Hard and Promenade.
- Q2 – The top theme was Infrastructure.
- Q3 – The top theme was to limit buildings, improve local services
- She said that the themes from the survey do not follow a neighbourhood plan but do represent the voice of the community.
- They have completed the Housing Needs Survey, which shows a lack of affordable housing, 2 and 3 bedroom properties and an ageing population.
- The current working groups are Environment, Housing and Business & Industry.

The Challenges are:-

- Actively engaging members.
- Effectiveness of leadership to steer the group into the right direction.
- Finances – hoping to submit the grant application form this week.
- There is uncertainty about the Town Council keeping at arm's length. Should they be more proactive/involved? The Elmstead Plan was led by 4 councillors and 2 non councillors.
- We are having a meeting tonight with Gary Guiver of Tendring District Council to get information from him on the next steps.
- Timescales – how does the Neighbourhood Plan fit in to the existing Local Plan.
- We have been told there is no deadline for completion of the plan.

Next steps:

- Submit the grant application.
- Meet with the consultant face to face, to set the group on the right track.

- Engagement with the public.
- Enlist consultants to produce the design guide.
- Carry out the second survey.
- Obtain information from the current Local Plan.
- Obtain information regarding Brightlingsea – population etc.

Siân added that we are a group of volunteers representing the views of the community. We need a clear plan of where we are going. She also said that meetings are being held once a month, with the working groups meeting as and when.

Various questions were asked by Councillors.

The Chairman thanked Siân for attending and giving an informative update on the current situation.

68. TO MAKE RECOMMENDATIONS IN RESPECT OF PLANNING APPLICATIONS SUBMITTED TO TENDRING DISTRICT COUNCIL:

None received.

69. CLOSE OF MEETING:

There being no further business to discuss, the Meeting closed at 10.31 a.m.

Received by Council on: 19.10.23

Approved by Committee on: 31.10.23

Signed by Chair:

Signed by Chair: